## **SOAPCOL – Prior College**

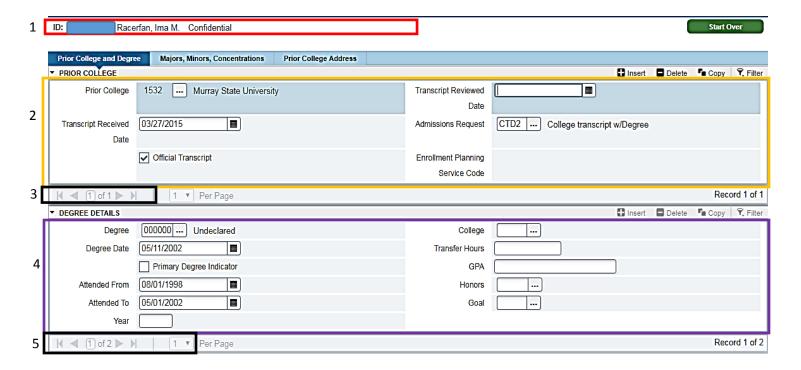


ID is the only required search field in the keyblock section.

Click on ... next to field to view list of acceptable search options.

Notice the CONFIDENTIAL warning in upper right corner. This student's record is considered confidential and no information may be released to an outside party without express written consent of the student. See FERPA website regarding privacy laws (https://support.murraystate.edu/default.asp?id=322&Lang=1&SID=).

Click the OK button then click the Go button.



- 1. Keyblock information. Notice the "Confidential" flag at the end.
- 2. PRIOR COLLEGE block. Displays the name of the student's prior school(s) and when MSU received the most recent transcript.
- 3. Toggle area to view all prior colleges.
- 4. DEGREE DETAILS block. Displays the student's degrees earned from prior schools and degree date.
- 5. Toggle area to view all awarded degrees from prior schools.